

Opportunity to Tender

Contract Name	Park Hall Nature Reserve Management Option Cost Assessment
Published	08/06/2026
Type	Contract (services)
Delivery timeframe	Project completion end August 2026
Deadline for tender submission	17/06/2026
Value	£6,000 (+VAT)

About Us

The Birmingham and the Black Country Wildlife Trust (BBCWT) is the charity that works to make the environment of Birmingham and the Black Country (Dudley, Sandwell, Walsall and Wolverhampton) a better place for wildlife and people through environmental education, community involvement, ecological and practical work.

We are one of 46 local, independent Wildlife Trusts, together forming the UK's largest third sector movement dedicated to conserving the full range of the UK's habitats and species. Our current activity is defined by 3 Goals shared by all Wildlife Trusts:

Goal 1: Space for nature is protected, restored, created and valued

Goal 2: Everyone is connected to nature

Goal 3: The natural environment is at the heart of planning, policy and decision-making

With around 7,000 local members, BBCWT works hard to conserve biodiversity, improve the environment and raise awareness and understanding of wildlife issues. We have a robust plan for our local area to support a healthy and biodiverse population of wildlife, delivered both through work on our own reserves and in partnership with other landowners.

Opportunity

Full details of the opportunity are provided in the project Brief below (Appendix 1).

Contract Management

BBCWT is keen to ensure that all contractors meet the necessary quality and competency requirements throughout the contract period.

The contract manager from BBCWT will be Norman Dandy, Director of Nature Recovery.

BBCWT will require at least monthly updates on the progress of the contract. Additional meetings can be requested by either party at any time within a reasonable time period.

The contractor will be responsible for taking into account all relevant legislation and must comply with all relevant environmental and health & safety legislation. BBCWT will provide the contractor with any relevant existing risk assessments or other relevant information.

Timelines and Payment

Any organisation wishing to bid for this tender must complete and submit the Tender Submission as below (Appendix 2). This must be returned as an email file to jake.w@bbcwildlife.org.uk and norman.d@bbcwildlife.org.uk. Deadlines for the tender process as are follows:

Stage	Deadline
Closing date for questions	12/06/2026
Closing date for tender submissions	17/06/2026
Expected notification of award	22/06/2026
Expected start of works	Immediate start
Deadline for end of works	31/08/2026

BBCWT will acknowledge all questions submitted regarding this process, as well as receipt of any tenders, and will notify all organisations who provide tenders on the success or failure of their proposal. If BBCWT seek further clarification on any matter we will make this known via email or phone call.

BBCWT requires full cost estimates for this proposed project. In all cases BBCWT will issue a purchase order and promise to pay within one month of receiving an invoice.

Once we have awarded the contract, we will not pay any additional costs incurred which are not reflected in the tender submission.

Questions related to the tender

Please send all questions regarding this opportunity by email, quoting the contract title at the front of this document, to:

Norman Dandy (Director of Nature Recovery) norman.d@bbcwildlife.org.uk 07713487406

If we consider any question or request for clarification is relevant to all interested parties, we will circulate both the query and the response to all prospective bidders, although your identity will remain confidential.

Confidentiality

BBCWT confirms that it will keep confidential and will not disclose to any third parties any information obtained from a named customer contact, other than to contracting authorities defined by legislation. The contractor must treat all information supplied to it by BBCWT in confidence and must not disclose it to third parties other than to obtain sureties or quotations for submitting its response.

Right to cancel or vary the process

We reserve the right to cancel or withdraw from the tendering process at any stage.

Appendix 1

Brief for Park Hall Nature Reserve Management Cost Assessment

1. Background

Park Hall is an approximately 40-hectare site situated between Castle Vale and Castle Bromwich in east Birmingham (see Map 1 below). The land runs in a 2.5km long strip (max. 300m wide) between the M6 to the south and Birmingham-Derby rail line – running parallel – to the North (see Map 2). The River Tame runs along the northern edge of the site and is a significant feature. The river's channel is over straightened, disconnected from its natural course and flood plain, and missing in-channel features; it is constrained between the railway line embankment and a lengthy onsite bund (see photographs below). The land is largely owned by the Environment Agency (EA), and was previously managed as a reserve by BBCWT under a 25-year lease (commenced in 2006).

In 2013 HS2 occupied the site prior to planned rail infrastructure installation. Following civil engineering investigation, the decision was made to tunnel under the site rather than lay the line at surface level. Tunnelling work is ongoing and the site currently remains under the management of HS2 in conjunction with Balfour Beatty Vinci (BBV) – HS2's delivery contractor. **HS2, BBV, EA, and BBCWT are currently negotiating the return of the site to BBCWT's management.** BBV estimate they will require continued access to the site for the foreseeable future including for monitoring purposes.

An extensive Management Plan was written by BBCWT staff with the intention of covering the period 2013-18. This was not fully implemented, but characterised the habitats on site in detail (by compartment). With the very limited conservation management on site over the last decade, there has been substantial habitat change in some areas of the reserve away from its condition at the time of possession by HS2. A major change to the site has been the installation of a 'haul road' along the length of the site, which impacts significantly on its character and ecology. Areas of grassland remain, especially to the east of the site, along with substantial areas of Ancient woodland occupying the M6 embankment and other areas.

BBCWT plans in place prior to HS2 occupation (described in the 2013 Management Plan) focused on the management of the site as a parkland habitat with some wetland features, but with no significant change to the river channel. This included the use of conservation grazing. Work has been undertaken to produce a schedule of works to return the site to this prior condition with a view to continuing its management along those same lines. This would necessarily include the removal of the 'haul road' from the site and associated remediation.

Work to assess the current ecological condition of the site has also undertaken during 2025, with the results available as a Preliminary Ecological Appraisal report. BBCWT considers this appraisal to have over-stated elements of the ecological condition of the habitats on site, reporting a better condition than is the case.

Prior to any site return, BBCWT are reviewing forward-looking management and the associated costs. Access to site is limited currently and the site itself has complex embedded utilities infrastructure (National Grid power lines; adjacent rail line; subsurface gas line). Forward looking management must account for these utilities and access restrictions. Baseline ecological surveys completed at the time of HS2 possession site have not been made available to BBCWT. BBCWT completed various surveys between 2006-8 – including a 2007 local site assessment – and these, along with the 2013 management plan, represent the best understanding of the earlier site condition.

2. Work specification

BBCWT requires **a full independent costing of the management actions** required to restore Park Hall Nature Reserve to its ecological condition at the time of its possession by HS2. BBCWT has identified the required management actions, which have been collated in relation to the site's 12 sub-compartments. Desk-based analysis and calculations should be completed, evidenced where required by estimates from qualified environmental management practitioners / contractors, for each required management action. This costing should furthermore be set out in reference to a general schedule of works and include estimated BBCWT staff costs for project management of the work programme. BBCWT will make all relevant documentary materials available to the contractor to support the work. These will include:

- A full listing of required management actions by site sub-compartment.
- The 2013 compartment-level reserve management plan (including maps and images of site condition prior to possession).
- Aerial images of the site.
- Indicative habitat restoration guide rates (i.e. initial per unit cost estimates for various required actions).
- 2025 baseline assessments of ecology, hydrology, and archaeology (including Preliminary Ecological Appraisal report detailing current ecological condition (species and habitats, with maps).
- Earlier ecological assessments and surveys as required (c. 2006-8)

This work is therefore expected to consist of the following elements:

- Project inception meeting with BBCWT
- Documentary review and sense-checking of management actions identified by BBCWT
- Preparation of detailed cost proposal, drawing on professional estimates (existing and newly sourced) and BBCWT expertise where required
- Production of required costing document.
- Regular interactions with BBCWT team including end of project reporting meeting

Access to Park Hall is currently limited, however, it is not anticipated that a site visit will be necessary to complete required service. The successful contractor will have reasonable access to technical BBCWT staff for consultation and advice throughout the project.

3. Health and Safety

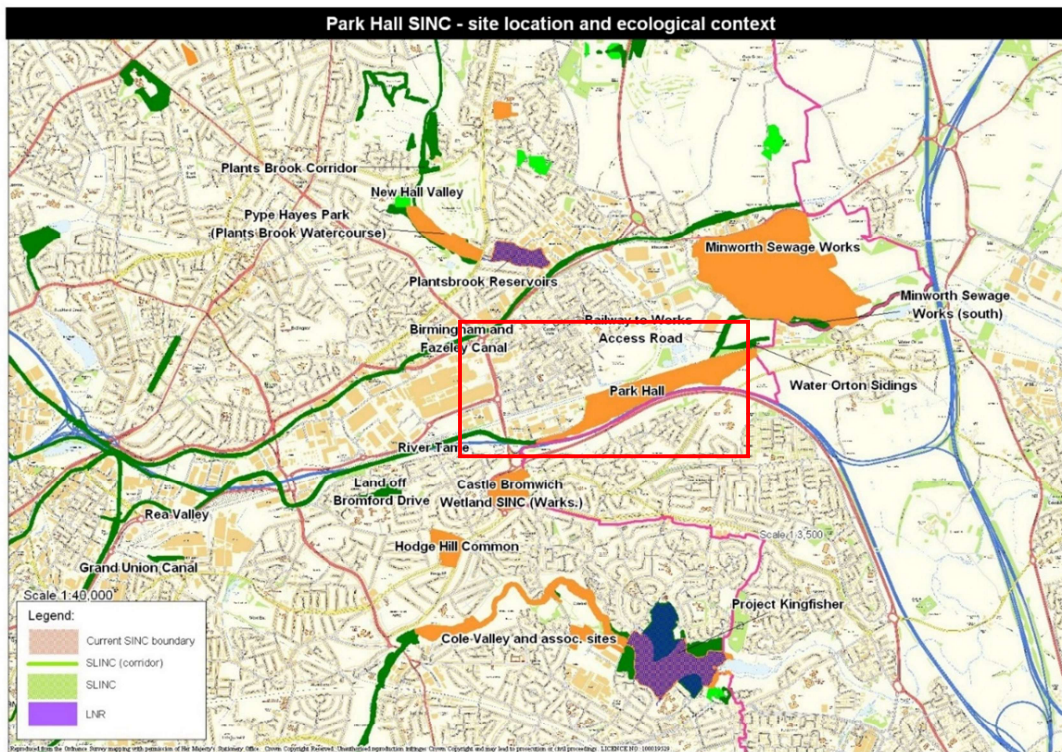
The successful contractor is expected to maintain high safety standards throughout the project duration, ensuring all activities comply with legal and industry-specific obligations. It is **not** expected that this service will require access to Park Hall itself, however, if this became essential to the project's successful completion the contractor would be expected ensure full compliance with all relevant health and safety regulations as set out by its current managers BBV. On site health and safety is of the utmost importance. This would include, but is not limited to, the following requirements:

- a. **Risk Assessments and Method Statements (RAMS):** The preparation, submission, and review of comprehensive risk assessments and method statements associated with the planned work.
- b. **Industry Accreditation:** Provision of appropriate industry-relevant certifications, such as valid CSCS cards, for all personnel involved.
- c. **Site Attendance and Safety Measures:**
 - i. Implementation of safety measures to prevent lone working, ensuring adequate mitigation strategies are in place.
 - ii. Adherence to all site-specific attendance protocols.
- d. **Personal Protective Equipment (PPE):** Provision and use of appropriate six-point PPE, aligned with standards observed on HS2 and Network Rail projects.

4. Expected Outputs

- Document (e.g. spreadsheet) setting out all relevant costs against management actions (with required contextual explanation if required) in reference to a general schedule of delivery.
- Copies of any documents or other materials containing evidence to support this costing (e.g. quotations used to underpin cost estimates).

Project completion is expected by end of August 2026 at the latest.



Map 1 – Location of Park Hall Reserve



Map 2 – Park Hall Reserve land parcels



Park Hall site - East



Park Hall site – central wetland area



Park Hall site – River Tame, looking east



Park Hall site - west

Appendix 2.Tender Submission

Please complete and return the following form:

Tender organisation	
Full name of organisation completing the tender submission	
Registered company address	
Registered company number	
Registered charity number	
Registered VAT number	
Name of immediate parent company	
Name of ultimate parent company	
Please mark 'X' in the relevant box to indicate your trading status	i) a public limited company
	ii) a limited company
	iii) a limited liability partnership
	iv) other partnership
	v) sole trader
	vi) other (please specify)
Please mark 'X' in the relevant boxes to indicate whether any of the following classifications apply to you	i) Voluntary, Community and Social Enterprise (VCSE)
	ii) Small or Medium Enterprise (SME)
	iii) Sheltered workshop
	iv) Public service mutual
Please mark 'X' in the relevant box to indicate whether you are:	a) Bidding as a Prime Contractor and will deliver 100% of the key contract deliverables yourself
	b) Bidding as a Prime Contractor and will use third parties to deliver some of the services
	c) Bidding as Prime Contractor but will use third parties to deliver all of the services
If yes to b) or c), please provide details of your proposed bidding model that includes members of the supply chain, the percentage of work being delivered by each sub-	

contractor and the key contract deliverables each sub-contractor will be responsible for.

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Contact Details	
Name	
Postal address	
Country	
Phone	
Mobile	
E-mail	

Licensing and registration	
Registration with relevant professional bodies	

Proposal
In no more than 500 words, please describe your proposed approach to the work required.

In no more than 200 words, please give details of why your organisation would be the most suitable agency to deliver this work.
Breakdown of costs
Please provide a total cost for the required work along with a breakdown of how your costs have been calculated.

Relevant experience and contract examples	
Please provide details of up to three contracts, in any combination from either the public or private sector, that are relevant to the requirements set out in the Brief. Contracts for supplies or services should have been performed during the past three years. Works contracts may be from the past five years.	
Contract 1	
Name of customer organisation	
Point of contact in customer organisation	
Position in the organisation	
E-mail address	
Contract start date	
Contract completion date	
Estimated Contract Value	

<p>In no more than 200 words, please provide a brief description of the contract delivered including evidence as to your technical capability in this market.</p>	
<p>Contract 2</p>	
<p>Name of customer organisation</p>	
<p>Point of contact in customer organisation Position in the organisation E-mail address</p>	
<p>Contract start date Contract completion date Estimated Contract Value</p>	
<p>In no more than 200 words, please provide a brief description of the contract delivered including evidence as to your technical capability in this market.</p>	
<p>Contract 3</p>	
<p>Name of customer organisation</p>	
<p>Point of contact in customer organisation Position in the organisation E-mail address</p>	
<p>Contract start date Contract completion date Estimated Contract Value</p>	
<p>In no more than 200 words, please provide a brief description of the contract delivered including evidence</p>	

as to your technical capability in this market.	
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Legal and Regulatory	
<p>Please self-certify (by deleting the option which doesn't apply) whether you already have, or can commit to obtain, prior to the commencement of the contract, the levels of insurance cover indicated below.</p> <p>Employer's (Compulsory) Liability Insurance = £10 million Public Liability Insurance = Min £10m per claim Professional Indemnity Insurance = Min £ 1 million per claim</p>	<p>Yes / No</p> <p>If no, please give details of what you will do to ensure this is in place</p>
<p>Has your organisation been convicted of breaching environmental legislation, or had any notice served upon it, in the last three years by any environmental regulator or authority (including local authority)?</p>	<p>Yes / No</p> <p>If yes, please give details of the breach</p>
<p>In the last three years, has any finding of unlawful discrimination been made against your organisation by an Employment Tribunal, an Employment Appeal Tribunal or any other court (or in comparable proceedings in any jurisdiction other than the UK)?</p>	<p>Yes / No</p> <p>If yes, please give details of the incident</p>
<p>In the last three years, has your organisation had a complaint upheld following an investigation by the Equality and Human Rights Commission or its predecessors (or a comparable body in any jurisdiction other than the UK), on grounds of alleged unlawful discrimination?</p>	<p>Yes / No</p> <p>If yes, please give details of the incident</p>

<p>Grounds for mandatory exclusion</p> <p>You will be excluded from the procurement process if there is evidence of convictions relating to specific criminal offences including, but not limited to, bribery, corruption, conspiracy, terrorism, fraud and money laundering, or if you have been the subject of a binding legal decision which found a breach of legal obligations to pay tax or social security obligations (except where this is disproportionate e.g. only minor amounts involved).</p>
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Within the past five years, has your organisation (or any member of your proposed consortium, if applicable), Directors or partner or any other person who has powers of representation, decision or control been convicted of any of the following offences?	Please indicate your answer by marking 'X' in the relevant box.	
	Yes	No
(a) conspiracy within the meaning of section 1 or 1A of the Criminal Law Act 1977 or article 9 or 9A of the Criminal Attempts and Conspiracy (Northern Ireland) Order 1983 where that conspiracy relates to participation in a criminal organisation as defined in Article 2 of Council Framework Decision 2008/841/JHA on the fight against organised crime;		
(b) corruption within the meaning of section 1(2) of the Public Bodies Corrupt, Practices Act 1889 or section 1 of the Prevention of Corruption Act 1906;		
(c) the common law offence of bribery;		
(d) bribery within the meaning of sections 1, 2 or 6 of the Bribery Act 2010; or section 113 of the Representation of the People Act 1983;		
(e) any of the following offences, where the offence relates to fraud affecting the European Communities' financial interests as defined by Article 1 of the Convention on the protection of the financial interests of the European Communities:		
(i) the offence of cheating the Revenue;		
(ii) the offence of conspiracy to defraud;		
(iii) fraud or theft within the meaning of the Theft Act 1968, the Theft Act (Northern Ireland) 1969, the Theft Act 1978 or the Theft (Northern Ireland) Order 1978;		
(iv) fraudulent trading within the meaning of section 458 of the Companies Act 1985, article 451 of the Companies (Northern Ireland) Order 1986 or section 993 of the Companies Act 2006;		
(v) fraudulent evasion within the meaning of section 170 of the Customs and Excise Management Act 1979 or section 72 of the Value Added Tax Act 1994;		

(vi) an offence in connection with taxation in the European Union within the meaning of section 71 of the Criminal Justice Act 1993;		
(vii) destroying, defacing or concealing of documents or procuring the execution of a valuable security within the meaning of section 20 of the Theft Act 1968 or section 19 of the Theft Act (Northern Ireland) 1969;		
(viii) fraud within the meaning of section 2, 3 or 4 of the Fraud Act 2006; or		
(ix) the possession of articles for use in frauds within the meaning of section 6 of the Fraud Act 2006, or the making, adapting, supplying or offering to supply articles for use in frauds within the meaning of section 7 of that Act;		
(f) any offence listed—		
(i) in section 41 of the Counter Terrorism Act 2008; or		
(ii) in Schedule 2 to that Act where the court has determined that there is a terrorist connection;		
(g) any offence under sections 44 to 46 of the Serious Crime Act 2007 which relates to an offence covered by subparagraph (f);		
(h) money laundering within the meaning of sections 340(11) and 415 of the Proceeds of Crime Act 2002;		
(i) an offence in connection with the proceeds of criminal conduct within the meaning of section 93A, 93B or 93C of the Criminal Justice Act 1988 or article 45, 46 or 47 of the Proceeds of Crime (Northern Ireland) Order 1996;		
(j) an offence under section 4 of the Asylum and Immigration (Treatment of Claimants etc.) Act 2004;		
(k) an offence under section 59A of the Sexual Offences Act 2003;		
(l) an offence under section 71 of the Coroners and Justice Act 2009		
(m) an offence in connection with the proceeds of drug trafficking within the meaning of section 49, 50 or 51 of the Drug Trafficking Act 1994; or		
(n) any other offence within the meaning of Article 57(1) of the Public Contracts Directive—		

(i) as defined by the law of any jurisdiction outside England and Wales and Northern Ireland; or		
(ii) created, after the day on which these Regulations were made, in the law of England and Wales or Northern Ireland.		

Grading System

Tender Proposal	Score 0 to 5 points depending on strength of proposal
Suitability	Score 0 to 2 points depending on strength of suitability
Breakdown of costs	Score 0 to 2 points for value for money provided
Relevant experience and contract examples	Score 1 point (for a total of 3) for each relevant contract described
Legal and Regulatory	Score reduced to 0 if any issues described which are not adequately explained
Grounds for mandatory exclusion	Score reduced to 0 if yes to any responses

This gives a score of 0 to 12 for the tender, with a score of 0 being excluded from the process. BBCWT will award the tender to the organisation scoring the highest mark, subject to satisfactory contract negotiations.