**Wildlife Ambassador**: Collection Boxes

**Location:** Throughout Birmingham and the Black Country

**Role Overview**:

We are recruiting volunteers to develop our fundraising by placing and maintaining our collection boxes throughout Birmingham and the Black Country to help raise vital funds for wildlife and conservation, getting out and about and visiting high footfall sites to see if they would be interested in hosting a collection box.

**Key tasks:**

* Identifying potential outlets to host a collection box for the Wildlife Trust for Birmingham and the Black Country, and negotiating placement.
* Distribute, collect, monitor and replace collection boxes in local shops, businesses and other outlets every two to three months, ensuring that the donations are paid in promptly.
* Maintain ongoing relationship with outlets by thanking supporters and promoting the work of the Wildlife Trust for Birmingham and the Black Country.
* Follow administrative procedures in co-ordinating the collection tins and following Fundraising Regulations in doing so.
* Supply publicity information and posters for display at sites as appropriate.
* Spotting the potential for further fundraising amongst box holders for Community Fundraising.

**Experience/skills required:**

* Strong communication skills
* HHHigh level of organisation
* Record-keeping
* Cash handling
* Enthusiasm and a high amount of motivation!

**Time Commitment:**

The role can fit in with your daily life and the area where you live and/or work; a few hours every two to three months.

Benefits:

* In-house training given for the handling and distribution of collection boxes as well as the processes involved, in addition to how the income generated can contribute towards our work.
* Be part of a team, and get out and about in your local area!
* Expenses covered.

For further information, please contact fundraising@bbcwildlife.org.uk and complete the [Volunteer Registration Form](https://members.bbcwildlife.org.uk/Volunteer-Registration)